

# SRC COMPETITION REPORT FORM

## SPORTS AND RECREATION COMMISSION

### REPORTING GUIDELINES ON SPORTS AND RECREATION TOURS

This form should be completed and submitted by the respective National Sport Association for submission to the Sports and Recreation Commission within seven (7) days of completion of tour.

#### **A. FOREIGN TOUR – ZIMBABWE TEAM/ATHLETE/OFFICIAL**

1. The teams, athletes and/or officials undertaking sport and recreation tours in foreign countries represent the country. They fly the National Flag, sing the National Anthem and profile the country higher and higher each time such tours are undertaken. They are therefore ambassadors of the country.
2. The need to conduct themselves, in a manner that does not put the country into disrepute, cannot be overemphasized.
3. It is the responsibility of the Team Management to ensure that such conduct is upheld. Therefore the Head of Delegation has the overall responsibility of the team's conduct.
4. On return to the country after the tour of duty, it is the responsibility of the Head of Delegation to submit within seven (7) days of return, a report on the tour to show the conclusion of the project and lessons learnt.

#### **B. TOUR OF ZIMBABWE – FOREIGN TEAM/ATHLETE/OFFICIAL**

1. It is the responsibility of the National Sport Association to submit a report on the tour conducted by foreign teams, athletes and/or officials. It is their responsibility to enforce this requirement to their subordinate structures/affiliates.

The reports to the Sports and Recreation Commission should be presented in the format provided.

Name of Association / Organization / School / Club: \_\_\_\_\_

Purpose of Tour: \_\_\_\_\_

Name of Team / Country cleared: \_\_\_\_\_

Tour Destination: \_\_\_\_\_

Duration / Period of Tour: \_\_\_\_\_

**Delegation Composition:**

| No. of Athletes           |      | Officials |      |
|---------------------------|------|-----------|------|
| Female                    | Male | Female    | Male |
|                           |      |           |      |
| <b>Head of Delegation</b> |      |           |      |
| <b>TOTAL</b>              |      |           |      |

**Tour/Competition Period (Brief outline of how the tour/competition went)**

**Results (attach official results from the competition or add a link to the results)**

Relevant sections:

**Challenges (if any)**

**Recommendations / Suggestions for Improvement**

**Conclusion**

FULL NAME:

POSITION:

SIGNATURE:

DATE: